

Friends of High Firs Primary School Association

Supporting Our Children's Education
Registered Charity No. 1137633



Court Crescent
Swanley
Kent
BR8 8NR

MINUTES – FRIENDS OF HIGH FIRS MEETING

Monday 16th October 2023 7pm

VENUE: High Firs School

Item:	Subject:
	The meeting started at 7pm and concluded at 7.45pm
1.	<p>Attending: Andrew Kilbride, Carol Rennie, Sam Officer, Sam Taylor, Theresa Kelleher, Rachel Lee, Debbie Hill, Laura Mauldon, Nikki Hamilton, Sarah Jones, Sarah Simmonds, Jon Walker</p> <p>Apologies: Jodie Sunderland, Kerry Cattermole, Holly Bunning, Georgie Barr, Marie Collett, Clare Sutton, Monica Aldridge, Jo Roper</p>
2.	<p>Election of Officers and Trustees of the Committee</p> <p>Following online nominations and self-nominations the following have been nominated as Executive Committee Member -</p> <p>President: Mr A Kilbride Chairman: Sam Officer Deputy Chair: Sam Taylor Secretary: Rachel Lee Treasurer: Theresa Kelleher Safety Officer: Mark Barnes Other trustees: Jo Roper Sarah Simmonds Laura Mauldon</p>
3.	<p>Recruitment of Class reps</p> <p>Thank you to all our volunteers!</p> <p>Year R – Jodie Sunderland, Sarah Jones, Nikki Hamilton Year 1 – Theresa Kelleher, Clare Sutton, Rachel Lee Year 2 – Jodie Sunderland, Sarah Simmonds, John Walker, Monica Aldridge</p>

	<p>Year 3 – Georgie Barr, Year 4 – Kerry Cattermole, Jo Roper, Marie Collett Year 5 – Year 6 – Holly Bunning</p> <p>More are always welcome so please do let us know!</p> <p>Rachel to get messages out regarding recruiting class reps for Year 5</p>
4.	<p>Annual Report and statement of Accounts</p> <p>The report is currently in progress, then will be sent for review. August 2023 closing balance was £2790.85, with money still to be paid out for Panto and invoices.</p>
5.	<p>Christmas dates</p> <p>Christmas jumper day - Tuesday 5th December. Pupils will be asked to bring in confectionary (KS1) or a bottle (KS2) for the Christmas bazaar tombola</p> <p>Christmas bazaar –Friday 8th December. Will need volunteers to set up, help and clear away</p> <p>Secrets – Monday 11th December. Will need volunteers to wrap presents, and help on the day</p> <p>Father Christmas – date to be confirmed, to check availability</p>
6.	<p>Pyjama day</p> <p>This will be held on Friday 5th January 2024. Pupils will be asked to bring a donation of unused cosmetics for Summer Fun Day</p>
7.	<p>Suggestions made for events</p> <p>Boot fair at school where people pay for a table – this will be considered and looked into</p> <p>Family quiz nights</p> <p>Bingo night – discussed this happening after Christmas, look into fish and chip van/ordering from local fish and chip place</p> <p>Cake raffle – one per term?</p>
8.	<p>Raising money</p> <p>It was suggested to have something big to aim for, to let parents know what we are doing events for and attract money.</p> <p>Last year – Trim trail</p> <p>This year – suggestion of renewing the playground markings, and wall signs around the school</p>
9.	<p>Next meeting</p> <p>Monday 6th November, 7pm - to further discuss plans for Christmas</p>

